



CASPER & DAVIS

unlock your future in IT

# Business Analysis Course Brochure



07521205740



[www.casperanddavis.com](http://www.casperanddavis.com)



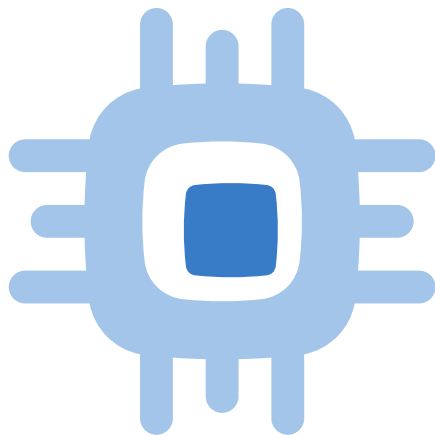
@casperanddavis

## Course Overview

The Business Analysis course is designed to equip persons of all experience levels with hands on experience in the field of Business Analysis. The course entails;

### An in depth face to face or virtual coaching session

Our intensive training programme provides you with a transformative learning experience. Whether in-person or virtual, our expert tutors will guide you through an immersive two (2) day session focused on the core principles of business analysis. This will be followed by a three (3) month live project. The 2 day session is designed to provide you with a solid foundation, ensuring you grasp the essential concepts that underpin effective business analysis.



LEARN  
THROUGH  
PRACTICE

### Real world application on a 3 month live project

Our teaching and learning style goes beyond theory. With an understanding of the core principles, we provide you the opportunity to test and apply the skills acquired in hands-on exercises rooted in real life projects.

In a three (3) month period, you will work on applying the skills and principles you have acquired as part of a team as you would in an organisation. This practical experience is invaluable. It does not only enhances your understanding of the subject matter but builds up your skills to thrive in a dynamic and fast paced IT environment.

## Dedicated support

Our commitment to your success extends beyond the training. We offer you unwavering support at every phase of your journey. We provide you with support services including CV review and advice, job application assistance and interview preparation support.

Once you secure a role, you will benefit from the guidance of a dedicated mentor who will support you in navigating the challenges and opportunities of your new role.

EXPERT SUPPORT AT EVERY STAGE  
OF YOUR JOURNEY



- **CV review:** Craft a compelling curriculum vitae (CV) with the help of our experienced team. We ensure your CV projects your business analysis skills, making you stand out in a competitive job market.
- **Interview preparation:** Ace your job interviews with our specialized guidance. We will take you through mock interview sessions, providing insights and tips to enhance not only your performance but your confidence as well.
- **Mentorship:** We offer a dynamic mentoring experience both during and after your training. Our seasoned professionals guide you through shaping your career, provide industry insights and expertise, address any challenges along the way, etc.
- **Post training support:** Our support does not end with the course. You will have the benefit of a network of professionals which will offer you the needed support to transition from training to your new career.

## Course Outline

The Business Analysis course is structured along the key areas of Business Analysis practice.

1

### INTRODUCTIONS

IT projects explained  
Who is a Business Analyst  
Business Analysis roles  
Remuneration  
Required Skills



2

### PROJECT

What is a project  
Project makeup  
Project lifecycle



3

### PROJECT DELIVERY

Methodologies  
Waterfall model  
Agile model  
Features  
Waterfall vs Agile



4

## STAKEHOLDERS

Who is a stakeholder  
Stakeholder identification  
Stakeholder analysis  
Managing a stakeholder



5

## REQUIREMENTS

What is a requirement  
Requirement eng. framework  
*elicitation, analysis,  
documentation, validation  
management*  
Version control



6

## TESTING

Test planning  
Test preparation (Test Scripts)  
Test execution (UAT)



7

## PROCESS MODELLING

Business process

Why model processes

Hierarchy in process modelling

AS - IS

TO - BE



8

## RAID

Risk

Assumptions

Issues

Dependencies

*Identify, Analyse, Document, Manage*



9

## GAP ANALYSIS

What is GAP analysis

Why do we conduct GAP analysis

Conducting GAP analysis



## Who is this Course For?

Our course caters to individuals seeking a career change, skills enhancement or aiming to enter the field of Business Analysis.

No prior background or experience in IT is required. No formal prerequisites are needed. Whilst a basic understanding of business operations and projects is helpful, it is not mandatory.

Persons of all experience levels, no matter what field you are in now, can participate.



SO WHY DONT YOU SECURE YOUR  
PLACE NOW AND UNLOCK YOUR  
FUTURE IN IT!